

Dated: 18th July 2025

NOTICE OF A COUNCIL MEETING

To Members of the Events Committee,

You are respectfully summoned to attend the **EVENTS COMMITTEE MEETING** to be held on **Wednesday 23rd July 2025 at 6.00pm** in Room 5, Town Hall, Middlewich, for the purpose of transacting the business set out in the attached agenda.

Signed: *Safia Kauser*

Ms Safia Kauser

Town Clerk/RFO [Proper Officer]

Committee Membership	
Cllr Simon Whittaker [Chairman]	Cllr Rebecca Evans [Ex-Officio with voting rights]
Cllr Garnet Marshall	Cllr Julie Millington
Cllr Mary Monroe	
*Terms of reference are available within the Scheme of Delegation published on the Town Council website	

*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

MIDDLEWICH TOWN COUNCIL

Events Committee Meeting: Wednesday 23rd June 2025 at 6.00pm

A G E N D A

1. Apologies

To receive and approve apologies and reasons for absence.

2. Declaration of Pecuniary and Other Interests

To receive declarations of any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders. Council officers are required to declare any interests that would contravene the Nolan Principles in public office and in accordance with section 117 of the Local Government Act 1972 and employees code of conduct.

Note for Members: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct. Councillors may speak on the matter only if members of the public are also allowed to speak at the meeting.

3. Public Participation

To convene a public participation session in respect of the business items on the agenda.

4. Events Management

To receive updates relating to the upcoming events and to resolve any further actions, inclusive of costs.

- Middlewich Live (Joint Town Council) – 30th August 2025
- Remembrance Day
- Christmas Lights Switch On
- Annual Pensioners Dinners
- Breakfast with Santa (joint event with Friends of Fountain Field)

5. Road Closures Contract

To receive and consider the quotations for the road closures contract. Contractors were invited to submit a quotation for a one-year contract with options and pricing for year two and year three.

6. Licenses for the Victoria Hall Bar & Events

To receive information relating to licensing and consider any further actions.

7. Future Agenda Items

To notify the Clerk of any upcoming agenda items for the next events committee meeting.

8. Date of the Next Meeting

To confirm a date, time and venue for the next Events Committee meeting.